

Appendix B

CONSTITUTION

ASSOCIATION OF ILLINOIS MIDDLE-GRADE SCHOOLS

Article 1 Name and Objective

Section One: Name

Association of Illinois Middle-Grade Schools

Section Two: Objectives

1. To stimulate and promote the development of distinct educational structures for children enrolled in middle-level grades.
2. To serve as a forum for the exchange of ideas and to disseminate information about contemporary middle-level programs, practices, and facilities.
3. To encourage colleges and universities to attend to the needs of middle-level students by developing appropriate teacher preparation programs.
4. To represent the middle-level schools and their students in professional and public discussion of policies and educational programs.

To achieve these objectives the Association will:

1. Publish communications focusing on issues relevant to the work of middle-level school teachers and administrators.
2. Sponsor an annual conference for middle-level/junior high school teachers and administrators.
3. Establish cooperative efforts with other professional organizations, agencies, and institutions having comparable interests and goals.

Article II Membership and Dues

Section One: The annual dues for members of the Association shall be decided by the majority approval of the Board of Directors.

Section Two: The membership year shall be any twelve (12) consecutive months.

Article III ~~Elected~~ Board Officers, Terms, and Duties

Section One: ~~Elected~~ Appointment of Executive Officers

The executive board members are appointed annually by the Board of Directors and assume responsibilities immediately following the annual meeting. If an executive officer steps out of office or is unable to perform the duties he/she may return to the Board of Directors as a member at large. Each officer shall be an active member of the Association and the Association for Middle Level Education to be eligible for election.

~~The President Elect, Treasurer, and Secretary are elected directly by the general membership of the Association. The President Elect shall serve for two years after which s/he assumes the office of President. After two years as President, s/he becomes Past President for an additional two years. These terms shall commence at the conclusion of the annual meeting. The Treasurer and Secretary will serve for two years only with no more than two consecutive terms.~~

Section Two: ~~Election of Officers~~ Executive Board of Officers

The Executive Board of the Association shall consist of the President, Vice-President, ~~President Elect~~, Past-President, Secretary, and Treasurer. The Executive Board meets as needed, minimally prior to Board of Directors meetings.

~~The President Elect, Treasurer, and Secretary are elected bi-annually by Association members. Balloting will take place either prior to the annual conference by mail or electronic ballot or at the annual conference. The newly elected officers will take office at the conclusion of the conference.~~

Section Three: Term of Office

~~1. The President, President Elect, and Past President will serve for two years in each office.~~

~~Executive board members are appointed annually by the Board of Directors. If an executive officer steps out of office or is unable to perform the duties they may return to the Board of Directors as a member at large.~~

~~2. The Treasurer and Secretary will also serve two year terms with no more than two consecutive terms.~~

~~Section Four: Executive Board of Officers~~

~~The Executive Board of the Association shall consist of the President, President Elect, Past President, Secretary, and Treasurer. The Executive Board meets as needed, minimally prior to Board of Directors meetings.~~

~~Section Five: Duties of the Officers~~

~~TBD 2016/2017~~

Article IV Board of Directors

Section One: Membership

1. The Board of Directors shall consist of the following: executive officers, elected representatives and appointed representatives from throughout the state. ~~from designated districted areas and appointed representatives.~~ The districting areas ~~from which the elected representatives are elected~~ shall be determined by the Board.
2. Each member of the Board shall be an active member of this Association and the Association for Middle Level Education.
3. Appointed representation or affiliation to the Board of Directors shall be determined by majority consent of the Board and all officers. following the annual meeting

Section Two: Term of Office

The term of the office for elected and appointed at large representatives shall be three (3) years. The terms of these members of the Board shall begin at the end of the annual meeting.

Section Three: Meeting Time

The Board of Directors shall meet in conjunction with the annual conference at a time designated by the President. Additional meetings may be called at the discretion of the President or by a majority of the Board of Directors.

Article V Committees

Section One: Committee Chairpersons and Members

All chairpersons and committee members of standing committees shall be appointed by the President with the majority approval of the Board of Directors.

~~The Association shall have the following standing committees: Conference, Nominations, and Continuing Education.~~

Section Two: Ad Hoc Committees

The President shall appoint ad hoc committees, as needed with the majority approval of the Board of Directors, and assign them their specific responsibilities and term of office as set by the scope of their task.

~~Committee Chairpersons and Members~~

~~All chairpersons and committee members of standing committees shall be appointed by the President with the majority approval of the Board of Directors.~~

~~Section Three: Terms of the Committees~~

~~————— Committee Chairpersons and members of all standing committees shall be appointed for a minimum of two years but may not serve more than two consecutive terms.~~

~~Section Four: Ad Hoc Committees~~

~~————— The President shall appoint ad hoc committees, as needed with the majority approval of the Board of Directors, and assign them their specific responsibilities and term of office as set by the scope of their task.~~

Article VI

Vacancies

Section One: Executive Officers

1. If any executive officer ~~officer~~ vacates an ~~elected~~ office prior to the termination of the his/her ~~elected~~ term, that officer will send a formal letter of resignation to the Executive Director and Board of Directors within thirty days of the decision to vacate.
2. If Executive Officers fail to meet with the Board of Directors at a majority of scheduled yearly meetings, the office will be reviewed by the Board of Directors for failure to fulfill the obligations of the elected office. The Board may take action to vacate the position.
3. When a vacancy occurs in an executive office ~~the office of the president~~, the Board of Directors shall fill the vacancy within sixty days. The Vice-President ~~President-Elect~~ will fill the vacant seat as President if the remaining time of the term. ~~is less than one year and shall fulfill his/her subsequent presidential term. If the term is longer than one year, the Board of Directors shall call for a special election.~~
4. ~~Should vacancies occur simultaneously in the offices of both President and President-Elect, the Board of Directors shall fill such vacancies within sixty (60) days. by calling a special election by the members of the Association.~~
5. When a vacancy occurs in the offices of Vice-President, ~~President-Elect~~, Secretary and Treasurer, the Board of Directors, by majority vote, shall fill such a vacancy for the unexpired term.

Section Two: ~~Regional and~~ At-Large and Appointed Representatives

1. The President, with the majority consent of the Board of Directors, shall appoint an at-large replacement when an at-large ~~for the regional area in which the~~ vacancy occurs.
2. Adhering to the AIMS strategic plan, the President, with the majority consent of the Board of Directors, may appoint needed chairpersons.

Article VII Meetings of the Association

Section One: The annual meeting of the association, including the annual business meeting, shall be held at a time and place designated by the Board of Directors.

Section Two: Rules of Meetings

All meetings shall be conducted according to the latest edition of Roberts' Rules of Order.

Section Three: Special Meetings” of the Association

Special meetings of the Association may be called by a simple majority vote of the Board of Directors or upon petition by twenty-five (25) percent of the members in good standing.

Article VIII Voting

Section One: All Association members in good standing may vote in the election of the officers and members-at-large, either by mail ballot, electronic ballot or in person, at the annual meeting.

Section Two: Passage Requirement

A simple majority of the ballots cast will be required for the passage of any motions and/or for the elections of the officers and designated representatives. Where, on the first ballot a simple majority cannot be reached, a second ballot will be taken from the members present at the annual meeting, and a simple majority of such members will be required for the passage of any motion and/or for the election of the aforementioned positions.

Article IX Amendments

Section One: Prior Notice

Prior notice of a proposal to amend this document must be made by mail, electronically, or in an official publication of the Association at least thirty (30) days prior to the submission of the ballot.

Section Two: Methods of Initiation

Proposals to amend this document may be initiated by a simple majority of the Board of Directors or by a petition signed by ten (10) percent of the Association members. The proposed amendment shall be presented to the members of the Association by mail, electronically, or in an official publication no later than thirty (30) days prior to the vote.

Section Three: Ballot Format

All ballots for amendments to this document shall be accompanied by a statement that includes both the current and the proposed wording.

Section Four: Passage

This document may be amended by a two-thirds vote of the ballots cast that were returned within the time specified, which in no case will be less than thirty (30) days.

Article X Use of Funds

All net earnings shall be used solely and exclusively for the objectives and purposes of the Association. No part of the net earnings of the Association will accrue to the benefit of any private person or party except for payments of reasonable compensation for services actually rendered to or for the Association in effecting its purposes.

Article XI Dissolution of Assets

Upon the dissolution of this Association, the Board of Directors shall, after paying or making provisions for the payment of all of the liabilities of the Association, dispose of all of the assets in all banks and financial institutions by contributing all remaining funds and assets to the Association for Middle Level Education headquarters.